## ADMINISTRATIVE - INTERNAL USE ONLY Approved For Release 2007/12/14: CIA-RDP85B01152R000500660014-8

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DDA 83-1884/3

MEMORANDUM	FOR:	Director	of	Development	and	Engineering
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THROUGH:

Deputy Director for Science and Technology

FROM:

James H. McDonald

Acting Deputy Director for Administration

SUBJECT:

Airline Bonus Plans

REFERENCES:

A. OD&E Memo 0861-83, dtd 30 September 1983

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- 1. There is insufficient evidence and actual experience regarding the use of airline bonus plans for official travel by frequent Agency travelers. We are aware of only one case in which a bonus coupon was transferred to another official traveler. Central Processing Branch has not received any transferable coupons or tickets. There is no basis at this time to seek alternate uses for coupons or bonus tickets.
- 2. We request that OD&E use reference B as a guide and try to utilize for official travel those bonus coupons and tickets offered to their frequent travelers under the airline bonus plans for several months and then let us take a look at the evidence presented.
- 3. We are very much aware of the feelings of Agency frequent travelers and that a number of them believe that these bonuses should be available to them for personal use. However, as described in reference B, "to allow an employee to retain and use the discount coupons or other benefits for personal travel would constitute additional reimbursement to the employee and would involve a potential conflict of interest."

ORIG:SSA/DDA be:25 Oct 83 James H. McDonald

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